



Best Practices in Budgeting and Fiscal Policy

**Repeat
Offering**

Group Internet-based course

August 10, 2016, and again on March 29, 2017

2:00 p.m. – 4:00 p.m. ET

**Course Level: Basic • Prerequisites: Basic understanding of budgeting principles
Field of Study: Finance**

**2 CPE
CREDITS**

Who Will Benefit

Financial professionals seeking to expand their expertise in budgeting and fiscal policy.

Program Overview

Over the last couple of decades, the GFOA has developed more than 35 best practices related to budgeting that cover: 1) fiscal policy; 2) linking the budget to organizational goals and performance; 3) the budget process and budgetary techniques; and 4) specific elements of the operating budget document. This interactive Internet training program focuses on the practical implementation of these best practices.

Seminar Objectives

- To familiarize participants with the GFOA's best practices on budgeting and their practical implementation.

Instructor

John Fishbein, Senior Program Manager, Technical Services Center,
Government Finance Officers Association, Chicago, Illinois

It's Easy to Participate

- The GFOA's Internet training is delivered to attendees via a secure website and audio conferencing service.

Equipment Needed

- A computer with a Web browser to view the presentation. If you have speakers for your computer, you will be able to listen to the training using them.
- If you do not have speakers for your computer, you will need a phone to listen to the presentation. (Speaker phone recommended, but not required.)

How It Works

- Participants will receive an e-mail invitation containing a link with instructions at the beginning of the week the course will be taking place from the e-mail address messenger@webex.com. (Please add this e-mail address to your "allowed senders list.")
- View materials on secure Internet site.
- Ask questions at any time during the course and test your mastery of the material with interactive exercises.
- To join the event more quickly, you can set up Event Manager before the event starts. Go to: <https://gfoa.webex.com/gfoa/ecsetup.php?frommail=1>.

Recommended Reading

Go to www.gfoa.org and click on the "Best Practices and Advisories" link to access the budgeting and fiscal policy best practices.

To learn more or register for this event, visit www.gfoa.org.



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Program Information (Please Check One)

August 10, 2016 **March 29, 2017**

Please print or type (or register online at www.gfoa.org)

Check here if you are faxing this form. Fax accepted only with credit card payment or purchase orders. **If faxing, do not mail the original.**

Name: _____

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Check box to indicate if you are substituting for an active member.

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Please photocopy this form for additional registrants.

A copy of the confirmation and invoice will be sent as a PDF attachment via e-mail from training@gfoa.org. Please add this address to your allowed senders list.

Registration fee is per person, not per group. Early and/or student registration discounts do not apply to Internet training.

Register and pay for 3-9 participants and receive 10 percent off the total cost of the registrations. Register and pay for 10 or more participants and receive 15 percent off the total cost of the registrations. To qualify for the group discount, registrations must be submitted together. Individual registrations submitted separately or after the original group is submitted will not qualify for the group discounts.

The GFOA is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: www.learningmarket.org.



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Cancellation requests must be made in writing to the GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date.

Substitutions (government entities only): A one-for-one substitution of a nonmember for an active member is allowed. If your organization has a current GFOA member on staff who is not participating in these training seminars, a nonmember may attend in his/her place at the member rate. You must provide the member number and/or name of the GFOA member on the registration form.

Inquiries: For information regarding administrative policies such as complaints and refunds, please contact the GFOA at training@gfoa.org or at 312-977-9700.

Registration Fees (Please Check One)

\$85 Active/Associate Member \$160 Nonmember

Registration Fee \$ _____

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or call GFOA at (312) 977-9700 for fee

Discount for paid new member (\$25.00) \$ _____

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Fees must be paid in U.S. dollars by check, credit card, or purchase order.

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