



Government Finance Officers Association

Training Seminars Registration Form June 2019 – May 2020

GFOA retains the right to close classes that are full or cancel classes due to low enrollment.
Please do not buy non-refundable travel tickets until you receive registration confirmation.

All fees must be paid in full when registration is picked up.

REGISTRATION OPTIONS:

1. Register online at gfoa.org.
2. Fax/mail/e-mail registrations paid by money order, check, purchase order, or credit card to:
GFOA, 203 North LaSalle Street, Suite 2700, Chicago, IL 60601; Fax: (312) 977-4806;
scan and e-mail to training@gfoa.org. *If you fax this form, please do not mail original.*

PLEASE PRINT OR TYPE:

Name: _____

Title: _____

Employer: _____

Address: _____

City: _____ State/Province: _____ Zip: _____

Tel: (____) _____ Fax: (____) _____ e-mail:(required) _____

GFOAMembership Number: _____

Member Nonmember New Member Student

Check box to indicate if you are substituting for an active member.

Active Government Member #: _____ Active Government Member Name: _____

Please indicate any special needs below:

Seminar fees total* \$ _____

10% discount for (3+) group \$ - _____

10% discount for paid early registration \$ - _____

Discount for paid new member (\$25.00) \$ - _____

New member fee (call 312/977-9700 for fee) \$ _____

Total \$ _____

****You must include page 3 and/or 4 indicating your seminar choice(s)***

PAYMENT INFORMATION:

Check enclosed – payable to **GFOA**

Purchase Order Number: _____ (e-mail the form to training@gfoa.org)

Bill by credit card: American Express Discover MasterCard VISA

Credit card number: _____

Expiration date: _____ Signature: _____

(Mandatory)

On rare occasions, speakers are subject to change due to unforeseen circumstances. GFOA will attempt to notify attendees in advance via e-mail, phone, or GFOA's website. We apologize in advance for any inconvenience this may cause our attendees.

DISCOUNTS

(Note: not all seminars qualify for early or group discounts. Seminar descriptions will be noted with any applicable discounts.)

Please check the calendar for specific deadline dates.

Early Registration: Register early and receive a 10 percent discount. In order to be eligible for the discount, registrations must be received and paid in full by check or credit card by the date listed with the monthly sessions.

Groups: If your organization registers three or more persons for the same seminar, you may reduce their registration fees by 10 percent. To qualify for the discount, registrations must be submitted and paid together.

Internet Training Groups: Registration fee is per person and group discounts are available. Early and/or student registration discounts do not apply to Internet training. Register and pay for 3-9 participants and receive 10 percent off the total cost of the registrations. Register and pay for 10 or more participants and receive 15 percent off the total cost of the registrations. To qualify for the group discount, registrations must be submitted together. Individual registrations submitted separately or after the original group is submitted will not qualify for the group discounts.

New Members: If you join GFOA at the same time that you register for a seminar, you may enroll at the lower member rate. Include your membership fee with your registration payment, and you can reduce your seminar fee by an additional \$25. E-mail GFOA's membership department at Membership@gfoa.org for information on membership fees.

Substitutions (government entities only): A one-for-one substitution of a nonmember for an active member is allowed if your organization has a current GFOA member on staff who is not attending the training; a nonmember may attend in his or her place at the lower member rate. Nonmembers (from the private sector) cannot substitute for associate members.

Inquiries: For information regarding administrative policies such as complaints and refunds, please contact GFOA at training@gfoa.org or at 312-977-9700.

CANCELLATION POLICY

Cancellation notices must be submitted in writing to **312-977-4806** (fax) or to training@gfoa.org. Please reference the specific cancellation action dates for each seminar listed in the monthly training calendar.

CONTINUING PROFESSIONAL EDUCATION (CPE) CERTIFICATES

Each participant will receive a CPE certificate approximately three weeks after the seminar. The certificate verifies that you attended the program and it should be kept with your CPE documents. Please note that training registrations must be paid in full before a CPE certificate will be sent to each participant.

MEALS

Continental breakfast and lunch are included with the registration fee for group-live and immersion courses. Lunch is only provided on full days



JUNE 2019 — PORTLAND, OR

- Budgeting Best Practices: Personnel (6/10) \$ _____
- Accounting for Capital Assets (6/10) \$ _____
- Treasury Management Best Practices (6/10) \$ _____
- Enterprise Fund Accounting (6/11) \$ _____
- Budgeting Best Practices: Budget Monitoring (6/11) \$ _____
- Best Practices and Strategies for Public Investing (6/11–12) \$ _____
- Advanced Governmental Accounting (6/12–13) \$ _____
- School Budgeting Best Practices (6/13) \$ _____

JUNE 20, 2019 — DESKTOP

- Developing an RFP for an ERP System - NEW \$ _____

JUNE 26, 2019 — DESKTOP

- Government-wide Financial Statements and Conversions/Consolidations (Encore) \$ _____

JULY 10, 2019 — DESKTOP

- How to Account for Capital Assets (Encore) \$ _____

JULY 11, 2019 — DESKTOP

- Overview of Budgeting Best Practices (Encore) \$ _____

JULY 17, 2019 — DESKTOP

- Understanding GASB's Exposure Drafts on Subscription-Based IT Arrangements, Public Private Partnerships, Deferred Compensation Plans, and the Omnibus - NEW \$ _____

JULY 2019 — COLUMBUS, OH

- Accounting for Pensions & OPEB (7/22) \$ _____
- School Budgeting Best Practices (7/22–23) \$ _____
- ERP Implementation and Technology Governance (7/22–23) \$ _____
- Evaluating Internal Controls (7/23) \$ _____
- Advanced Governmental Accounting (7/24–25) \$ _____
- Managing the Budget Process (7/24–25) \$ _____

AUGUST 8, 2019 — DESKTOP

- Disclosure Update (Update) \$ _____

AUGUST 2019 — MINNEAPOLIS, MN

- Accounting for Capital Assets (8/12) \$ _____
- Preparing and Implementing a Capital Improvement Plan (8/12–13) \$ _____
- Accounting for Pensions and OPEB (8/13) \$ _____
- Enterprise Fund Accounting (8/14) \$ _____
- Overview of a Bond Issuance (8/14) \$ _____
- Budgeting Best Practices: Communicating the Budget (8/15) \$ _____
- Advanced Financial Reporting (8/15–16) \$ _____

AUGUST 2019 — CHICAGO, IL

- Budget Analyst Training Academy (8/20–23) \$ _____

AUGUST 28, 2019 — DESKTOP

- Understanding GASB's Implementation Guidance on Fiduciary Activities - NEW \$ _____

AUGUST 29, 2019 — DESKTOP

- Fiscal Sustainability Update - NEW \$ _____

SEPTEMBER 11, 2019 — DESKTOP

- Understanding GASB's Implementation Guidance on Leases - NEW \$ _____

SEPTEMBER 12, 2019 — DESKTOP

- Update: Credit Card Processing - NEW \$ _____

SEPTEMBER 2019 — SACRAMENTO, CA

- Accounting for Capital Assets (9/16) \$ _____
- Budgeting Best Practices: Budget Monitoring (9/16) \$ _____
- Budgeting Best Practices: Capital Projects Budgeting (9/17) \$ _____
- Investment Fundamentals, Accounting, and Financial Reporting (9/17) - NEW \$ _____
- Managing the Budget Process (9/18–19) \$ _____
- Advanced Governmental Accounting (9/18–19) \$ _____
- NEW TOPIC TBA \$ _____

SEPTEMBER 2019 — CHICAGO, IL

- Alliance for Excellence in School Budgeting (9/26–27) \$ _____

SEPTEMBER 26, 2019 — DESKTOP

- Preparing a Risk-based Reserve Analysis - NEW \$ _____

OCTOBER 3, 2019 — DESKTOP

- Pension Overview - NEW \$ _____

OCTOBER 13–18, 2019 — Charleston, SC**GFOA Leadership Academy**

College of Charleston, South Carolina

Go to gfoa.org/leadershipacademy for details and an application**OCTOBER 16, 2019 — DESKTOP**

- Preparing a Popular Annual Financial Report - NEW \$ _____

OCTOBER 17, 2019 — DESKTOP

- Overview of Receivables Function In Treasury Office - NEW \$ _____

OCTOBER 2019 — GARDEN GROVE, CA

- Budgeting Best Practices: Personnel Budgeting (10/21) \$ _____
- Enterprise Fund Accounting (10/21) \$ _____
- Preparing a CAFR (10/22) \$ _____
- Budgeting Best Practices: Communicating the Budget (10/22) \$ _____
- Intermediate Governmental Accounting (10/23–24) \$ _____
- Integration of Data Analysis and Decision Making (10/23–24) - NEW \$ _____
- ERP Readiness and System Selection (10/23–24) \$ _____

OCTOBER 31, 2019 — DESKTOP

- Preparing for an ERP Upgrade - NEW \$ _____

NOVEMBER 7, 2019 — SAVE THE DATE**24th Annual Governmental GAAP Update**

Web-stream course

Keep watch to gfoa.org for details and for registration to open**NOVEMBER 13, 2019 — DESKTOP**

- Letter of Transmittals and MD&As - NEW \$ _____

NOVEMBER 2019 — CHICAGO, IL

- Treasury Management Best Practices (11/13) \$ _____
- Best Practices and Strategies for Public Investing (11/14–15) \$ _____
- Accounting Academy (11/18–21) \$ _____

NOVEMBER 21, 2019 — DESKTOP

- Tools and Strategies for Process Improvement - NEW \$ _____

DECEMBER 4, 2019 — DESKTOP

- Accounting for Disasters - NEW \$ _____

DECEMBER 5, 2019 — SAVE THE DATE**24th Annual Governmental GAAP Update (encore)**

Web-stream course

Keep watch to gfoa.org for details and for registration to open**DECEMBER 2019 — AUSTIN, TX**

- Accounting for Pensions and OPEB (12/9) \$ _____
- Risk Management and Business Continuity (12/9) \$ _____
- Evaluating Internal Controls (12/10) \$ _____
- School Budgeting Best Practices (12/10) \$ _____
- Advanced Governmental Accounting (12/11–12) \$ _____
- Debt Management Best Practices (12/11–12) \$ _____
- NEW TOPIC TBA \$ _____

DECEMBER 12, 2019 — DESKTOP

- Overview of Budgeting Best Practices (Encore) \$ _____

JANUARY 8, 2020 — DESKTOP

- Note Disclosures and RSI for Pensions and OPEB (Encore) \$ _____

JANUARY 9, 2020 — DESKTOP

- Market and Credit Rating Overview (Update) \$ _____

JANUARY 2020 — NASHVILLE, TN

- Accounting for Capital Assets (1/13) \$ _____
- Evaluating Internal Controls (1/14) \$ _____
- Advanced Governmental Accounting (1/15–16) \$ _____
- Managing the Budget Process (1/15–16) \$ _____
- Preparing and Implementing a Capital Improvement Plan (1/15–16) \$ _____

JANUARY 16, 2020 — SAVE THE DATE

24th Annual Governmental GAAP Update
 Web-stream course
 Keep watch to gfoa.org for details and for registration to open

JANUARY 22, 2020 — DESKTOP

- Building a Better Budget Document (Update) \$ _____

FEBRUARY 2020 — LONG BEACH, CA

- Accounting for Pensions and OPEB (2/3) \$ _____
- Budgeting Best Practices: Capital Project Budgeting (2/3) \$ _____
- Evaluating Internal Controls (2/4) \$ _____
- School Budgeting Best Practices (2/4) \$ _____
- Advanced Governmental Accounting (2/5–6) \$ _____
- ERP Implementation and Technology Governance (2/5–6) \$ _____
- Fiscal Sustainability (2/6–7) \$ _____

FEBRUARY 12, 2020 — DESKTOP

- Investment Fundamentals for Accounting – Session 1 - NEW \$ _____

FEBRUARY 13, 2020 — DESKTOP

- Cash Flow Forecasting - NEW \$ _____

FEBRUARY 19, 2020 — DESKTOP

- Investment Accounting and Financial Reporting – Session 2 - NEW \$ _____

FEBRUARY 20, 2020 — DESKTOP

- Overview of Payables Function in Treasury Office - NEW \$ _____

FEBRUARY 26, 2020 — DESKTOP

- Financial Reporting Disclosures for Investments – Session 3 - NEW \$ _____

MARCH 5, 2020 — DESKTOP

- Health Care Overview - NEW \$ _____

MARCH 2020 — ALBUQUERQUE, NM

- Accounting Academy (3/9–12) \$ _____
- Budgeting Best Practices: Communicating the Budget (3/9) \$ _____
- ERP Readiness and System Selection (3/9–10) \$ _____
- Budgeting Best Practices: Budget Monitoring (3/10) \$ _____
- Managing the Budget Process (3/11–12) \$ _____

MARCH 18, 2020 — DESKTOP

- Accounting and Disclosures for Debt - NEW \$ _____

MARCH 19, 2020 — DESKTOP

- Developing an RFP for an ERP System (Encore) \$ _____

MARCH 25, 2020 — DESKTOP

- Grants – Subrecipient Monitoring under Uniform Guidance and Best Practices - NEW \$ _____

MARCH 2020 — CHICAGO, IL

- Accounting Academy (3/30–4/2) \$ _____

APRIL 2020 — CHICAGO, IL

- Debt Management Best Practices (4/20–21) \$ _____
- Risk Management and Business Continuity (4/22) \$ _____
- Fiscal Sustainability (4/23–24) \$ _____

MAY 17–20, 2020 — SAVE THE DATE

114th GFOA Annual Conference
New Orleans, LA

Training Seminars Registration Form

June 2019 – May 2020

JUNE 2019 — PORTLAND, OR

		<u>Member Fee</u>	<u>Nonmember Fee</u>
June 10	Accounting for Capital Assets	\$405	\$605
June 10	Treasury Management Best Practices	\$405	\$605
June 10	Budgeting Best Practices: Personnel Budgeting	\$405	\$605
June 11	Enterprise Fund Accounting	\$405	\$605
June 11	Budgeting Best Practices: Budget Monitoring	\$405	\$605
June 11–12	Best Practices and Strategies for Public Investing	\$640	\$870
June 12–13	Advanced Governmental Accounting	\$640	\$870
June 13	School Budgeting Best Practices	\$405	\$605

Early Discount Deadline May 10, 2019

Cancellation dates \$50 fee if canceled before May 24, 2019.
50% refund if canceled between May 24, 2019, and June 7, 2019. No refunds after June 7, 2019.

JUNE 2019 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
June 20	Developing an RFP for an ERP System – NEW	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

JUNE 2019 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
June 26	Government-wide Financial Statements and Conversions/Consolidations (Encore)	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

JULY 2019 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
July 10	How to Account for Capital Assets (Encore)	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

JULY 2019 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
July 11	Overview of Budgeting Best Practices (Encore)	\$ 85	\$160

Fees are per person, not per group.

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JULY 2019 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
July 17	Understanding GASB's Exposure Drafts on Subscription-Based IT Arrangements, Public Private Partnerships, Deferred Compensation Plans, and the Omnibus – NEW	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

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JULY 2019 — COLUMBUS, OH

		<u>Member Fee</u>	<u>Nonmember Fee</u>
July 22	Accounting for Pensions & OPEB	\$405	\$605
July 22–23	ERP Implementation and Technology Governance	\$640	\$870
July 22–23	School Budgeting Best Practices	\$640	\$870
July 23	Evaluating Internal Controls	\$405	\$605
July 24–25	Advanced Governmental Accounting	\$640	\$870
July 24–25	Managing the Budget Process	\$640	\$870

Early Discount Deadline June 21, 2019

Cancellation dates \$50 fee if canceled before July 5, 2019.
50% refund if canceled between July 5, 2019, and July 19, 2019. No refunds after July 19, 2019.

AUGUST 2019 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
August 8	Disclosure Update (Update)	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

AUGUST 2019 — MINNEAPOLIS, MN

		<u>Member Fee</u>	<u>Nonmember Fee</u>
August 12	Accounting for Capital Assets	\$405	\$605
August 12–13	Preparing and Implementing a Capital Improvement Plan	\$640	\$870
August 13	Accounting for Pensions and OPEB	\$405	\$605
August 14	Enterprise Fund Accounting	\$405	\$605
August 14	Overview of a Bond Issuance	\$405	\$605
August 15	Budgeting Best Practices: Communicating the Budget	\$405	\$605
August 15–16	Advanced Financial Reporting	\$640	\$870

Early Discount Deadline July 12, 2019

Cancellation dates \$50 fee if canceled before July 26, 2019.
50% refund if canceled between July 26, 2019, and August 9, 2019. No refunds after August 9, 2019.

AUGUST 2019 — CHICAGO, IL

		<u>Member Fee</u>	<u>Nonmember Fee</u>
August 20–23	Budget Analyst Training Academy	\$1,020	\$1,295

Cancellation dates: \$50 fee if canceled before August 2, 2019.
50% refund if canceled between August 2, 2019, and August 16, 2019. No refunds after August 16, 2019.

Early, group, and/or student discounts do not apply to this training.

AUGUST 2019 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
August 28	Understanding GASB's Implementation Guidance on Fiduciary Activities	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

AUGUST 2019 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
August 29	Fiscal Sustainability Update – NEW	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

SEPTEMBER 2019 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
September 11	Understanding GASB's Implementation Guidance on Leases – NEW	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

SEPTEMBER 2019 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
September 12	Update: Credit Card Processing – NEW	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

SEPTEMBER 2019 — SACRAMENTO, CA

		<u>Member Fee</u>	<u>Nonmember Fee</u>
September 16	Accounting for Capital Assets	\$405	\$605
September 16	Budgeting Best Practices: Budget Monitoring	\$405	\$605
September 17	Investment Fundamentals, Accounting, and Financial Reporting – NEW	\$405	\$605
September 17	Budgeting Best Practices: Capital Project Budgeting	\$405	\$605
September 18–19	Advanced Governmental Accounting	\$640	\$870
September 18–19	Managing the Budget Process NEW TOPIC TBA	\$640	\$870

Early Discount Deadline August 16, 2019

Cancellation dates \$50 fee if canceled before August 30, 2019. 50% refund if canceled between August 30, 2019, and September 13, 2019. No refunds after September 13, 2019.

SEPTEMBER 2019 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
September 26	Preparing a Risk-Based Reserve Analysis – NEW	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

SEPTEMBER 2019 — CHICAGO, IL

		<u>Member Fee</u>	<u>Nonmember Fee</u>
September 26–27	Alliance for Excellence in School Budgeting	\$850	\$1,200

Cancellation dates: \$50 fee if canceled before September 6, 2019. 50% refund if canceled between September 6, 2019, and September 20, 2019. No refunds after September 20, 2019.

Early, group, and/or student discounts do not apply to this training.

OCTOBER 2019 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
October 3	Pension Overview – NEW	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

OCTOBER 2019 — CHARLESTON, SC

October 13–18	GFOA Leadership Academy College of Charleston, South Carolina Go to gfoa.org/leadershipacademy for details and an application
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OCTOBER 2019 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
October 16	Preparing a Popular Annual Financial Report – NEW	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

OCTOBER 2019 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
October 17	Overview of Receivables Function in Treasury Office – NEW	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

OCTOBER 2019 — GARDEN GROVE, CA

		<u>Member Fee</u>	<u>Nonmember Fee</u>
October 21	Enterprise Fund Accounting	\$405	\$605
October 21	Budgeting Best Practices: Personnel Budgeting	\$405	\$605
October 22	Preparing a CAFR	\$405	\$605
October 22	Budgeting Best Practices: Communicating the Budget	\$405	\$605
October 23–24	ERP Readiness and System Selection	\$640	\$870
October 23–24	Intermediate Governmental Accounting	\$640	\$870
October 23–24	Integration of Data Analysis and Decision Making – NEW	\$640	\$870

Early Discount Deadline September 20, 2019

Cancellation dates \$50 fee if canceled before October 4, 2019.
50% refund if canceled between October 4, 2019, and October 18, 2019.
No refunds after October 18, 2019.

OCTOBER 2019 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
October 31	Preparing for an ERP Upgrade – NEW	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

NOVEMBER 2019 — SAVE THE DATE

November 7	24th Annual Governmental GAAP Update Web-stream course Keep watch to gfoa.org/leadershipacademy for details and an application
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NOVEMBER 2019 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
November 13	Letter of Transmittals and MD&As – NEW	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

NOVEMBER 2019 — CHICAGO, IL

		<u>Member Fee</u>	<u>Nonmember Fee</u>
November 13	Treasury Management Best Practices	\$405	\$605
November 14–15	Best Practices and Strategies for Public Investing	\$640	\$870
November 18–21	Accounting Academy <i>Early, group, and/or student discounts do not apply to this training.</i>	\$1,210	\$1,650

Early Discount Deadline October 11, 2019

Cancellation dates \$50 fee if canceled before October 25, 2019.
50% refund if canceled between October 25, 2019, and November 8, 2019. No refunds after November 8, 2019.

NOVEMBER 2019 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
November 21	Tools and Strategies for Process Improvement – NEW	\$ 35	\$50

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

DECEMBER 2019 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
December 4	Accounting for Disasters – NEW	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

DECEMBER 2019 — SAVE THE DATE

December 5	24th Annual Governmental GAAP Update (Encore) Web-stream course Keep watch to gfoa.org/leadershipacademy for details and an application
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DECEMBER 2019 — AUSTIN, TX

		<u>Member Fee</u>	<u>Nonmember Fee</u>
December 9	Accounting for Pensions and OPEB	\$405	\$605
December 9	Risk Management and Business Continuity	\$405	\$605
December 10	School Budgeting Best Practices	\$405	\$605
December 10	Evaluating Internal Controls	\$405	\$605
December 11–12	Advanced Governmental Accounting	\$640	\$870
December 11–12	Debt Management Best Practices NEW TOPIC TBA	\$640	\$870

Early Discount Deadline	November 8, 2019
Cancellation dates	\$50 fee if canceled before November 22, 2019. 50% refund if canceled between November 22, 2019, and December 6, 2019. No refunds after December 6, 2019.

DECEMBER 2019 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
December 12	Overview of Budgeting Best Practices	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

JANUARY 2020 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
January 8	Note Disclosures and RSI for Pensions and OPEB (Encore)	\$ 85	\$160

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Early and/or student discounts do not apply to this training.

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JANUARY 2020 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
January 9	Market and Credit Rating Overview (Update)	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

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JANUARY 2020 — NASHVILLE, TN

		<u>Member Fee</u>	<u>Nonmember Fee</u>
January 13	Accounting for Capital Assets	\$405	\$605
January 14	Evaluating Internal Controls	\$405	\$605
January 15–16	Preparing and Implementing a Capital Improvement Plan	\$640	\$870
January 15–16	Advanced Governmental Accounting	\$640	\$870
January 15–16	Managing the Budget Process	\$640	\$870

Early Discount Deadline December 13, 2019

Cancellation dates \$50 fee if canceled before December 27, 2019. 50% refund if canceled between December 27, 2019, and January 10, 2020. No refunds after January 10, 2020.

JANUARY 2020 — SAVE THE DATE

January 16 24th Annual Governmental GAAP Update (Encore)
Web-stream course
Keep watch to gfoa.org/leadershipacademy for details and an application

JANUARY 2020 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
January 22	Building a Better Budget Document (Update)	\$ 85	\$160

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FEBRUARY 2020 — LONG BEACH, CA

		<u>Member Fee</u>	<u>Nonmember Fee</u>
February 3	Accounting for Pensions and OPEB	\$405	\$605
February 3	Budgeting Best Practices: Capital Project Budgeting	\$405	\$605
February 4	School Budgeting Best Practices	\$405	\$605
February 4	Evaluating Internal Controls	\$405	\$605
February 5–6	Advanced Governmental Accounting	\$640	\$870
February 5–6	ERP Implementation and Technology Governance	\$640	\$870
February 6–7	Fiscal Sustainability	\$640	\$870

Early Discount Deadline January 3, 2020

Cancellation dates \$50 fee if canceled before January 17, 2020. 50% refund if canceled between January 17, 2020, and January 31, 2020. No refunds after January 31, 2020.

FEBRUARY 2020 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
February 12	Investment Fundamentals for Accounting – Session 1 – NEW	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

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FEBRUARY 2020 — DESKTOP

February 13	Cash Flow Forecasting – NEW	<u>Member Fee</u> \$ 85	<u>Nonmember Fee</u> \$160
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Early and/or student discounts do not apply to this training.

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FEBRUARY 2020 — DESKTOP

February 19	Investment Accounting and Financial Reporting – Session 2 – NEW	<u>Member Fee</u> \$ 85	<u>Nonmember Fee</u> \$160
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Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

FEBRUARY 2020 — DESKTOP

February 20	Overview of Payables Function in Treasury Office – NEW	<u>Member Fee</u> \$ 85	<u>Nonmember Fee</u> \$160
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Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

FEBRUARY 2020 — DESKTOP

February 26	Financial Reporting Disclosures for Investments – Session 3 – NEW	<u>Member Fee</u> \$ 85	<u>Nonmember Fee</u> \$160
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Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

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MARCH 2020 — DESKTOP

March 5	Health Care Overview – NEW	<u>Member Fee</u> \$ 85	<u>Nonmember Fee</u> \$160
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Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

MARCH 2020 — ALBUQUERQUE, NM

		<u>Member Fee</u>	<u>Nonmember Fee</u>
March 9	Budgeting Best Practices: Communicating the Budget	\$405	\$605
March 10	Budgeting Best Practices: Budget Monitoring	\$405	\$605
March 9–10	ERP Readiness and System Selection	\$640	\$870
March 9–12	Accounting Academy	\$1,210	\$1,650
March 11–12	Managing the Budget Process		

Early Discount Deadline February 7, 2020

Cancellation dates \$50 fee if canceled before February 21, 2020.
50% refund if canceled between February 21, 2020, and March 6, 2020. No refunds after March 6, 2020.

Early, group, and/or student discounts do not apply to this training.

MARCH 2020 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
March 18	Accounting and Disclosures for Debt – NEW	\$ 85	\$160

Fees are per person, not per group.

Early and/or student discounts do not apply to this training.

Cancellation requests must be made in writing to GFOA. All cancellations received five business days before the event date will incur a \$20 administrative fee. No refunds will be issued after that date. A one-for-one substitution (for government entities only) will be accepted. Substitutions must be submitted in writing to GFOA.

MARCH 2020 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
March 19	Developing an RFP for an ERP System (Encore)	\$ 85	\$160

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MARCH 2020 — DESKTOP

		<u>Member Fee</u>	<u>Nonmember Fee</u>
March 25	Grants – Subrecipient Monitoring under Uniform Guidance and Best Practices – NEW	\$ 85	\$160

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MARCH 2020 — CHICAGO, IL

		<u>Member Fee</u>	<u>Nonmember Fee</u>
March 30–April 2	Accounting Academy	\$1,210	\$1,650

Cancellation dates \$50 fee if canceled before March 13, 2020.
50% refund if canceled between March 13, 2020, and March 27, 2020. No refunds after March 27, 2020.

Early, group, and/or student discounts do not apply to this training.

MARCH 2020 — CHICAGO, IL

		<u>Member Fee</u>	<u>Nonmember Fee</u>
April 20–21	Debt Management Best Practices	\$640	\$870
April 22	Risk Management and Business Continuity	\$405	\$605
April 23–24	Fiscal Sustainability	\$640	\$870

Cancellation dates **\$50 fee if canceled before April 3, 2020.
50% refund if canceled between April 3, 2020, and April 17, 2020. No refunds after April 17, 2020.**

Early, group, and/or student discounts do not apply to this training.

MAY 17–20, 2020 — SAVE THE DATE



114th GFOA Annual Conference New Orleans, LA

Keep watch to gfoa.org for details and for registration to open.