



Government Finance Officers Association

Application Form - **Hardcopy Submission**

NOTE: Hardcopy submission application fees are \$100 above electronic submission fees
To apply online: <http://www.gfoa.org/DistinguishedBudgetAward-OnlineApplication>
State Budget Awards Program

To apply for the State Budget Award, please (1) fill out the application, (2) include your response to reviewer comments from period's submission, (3) include your detailed location criteria guide, (4) include your budget document, (5) submit payment by check, and (6) sign the application. The completed application must be submitted within ninety (90) days of legal adoption of the final operating budget or submission of the proposed operating budget to the governing body, unless an [extension](#) has been granted.

1. Name of state/province _____
(Provide name as you would like it to appear on the award plaque.)
2. GFOA member? Yes No If yes, please provide your states/province's membership number. (Please note this is not your personal GFOA membership number.) _____
3. What is the fiscal period covered by the budget? Annual Biennial Triennial
4. For the fiscal period beginning: Month _____ Day _____ Year _____
5. Is this your state's/province's first submission to the awards program? Yes No
6. Has your state/province previously received the Distinguished Budget Presentation Award? Yes No
If yes, what was the last year the award was received? _____
7. If your state/province receives the Budget Award, note below the individual or department primarily responsible.
Individual's or Department's Name _____ Individual's
Title _____
8. Official who requests review and comments (please use your street address; no post office box numbers):
Name _____ City _____
Title _____ State/Province _____
Name of entity _____ Zip/Postal Code _____
Street Address _____
Telephone () _____ E-Mail Address _____
9. Official who receives the formal announcement of award (e.g., governor, state budget director):
Name _____
Title _____
Street Address _____
City _____ State _____ Zip/Postal Code _____
10. If you would like information on becoming a budget reviewer, please [click here for an application](#).
11. The hardcopy budget submission should include 4 copies of the budget document, 2 copies of the application, 4 copies of the completed detailed criteria location guide, 4 copies of the previous year's reviewer comments and responses to those comments, and payment by check.

12. Please provide the following payment by check. Fees are listed below. Payment is required unless this is your second submission and the award was not granted in the immediate prior budget period. States/provinces can join and immediately be eligible for member pricing. (Remit all fees in U.S. dollars.)

Check Amount: \$ _____

Check Number: _____

NOTE: Hardcopy submission application fees are \$100 more than electronic submission for all applicants.

| State/Province | | Member (Hardcopy) | | Non Member (Hardcopy) |
|----------------|--------------------------|----------------------|--------------------------|-----------------------------|
| | <input type="checkbox"/> | \$825 | <input type="checkbox"/> | \$1,650 |

13. I hereby submit our state's/province's operating budget for consideration in the GFOA's State Budget Awards Program, and I agree to comply with the rules and procedures of the program.

(Date)

(Signature of official requesting review)

If you have any questions, please email budgetawards@gfoa.org or call 312-977-9700.

GFOA
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